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Visvesvaraya Technological University

BELGAUM

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## Regulations Governing

### THE MASTER OF BUSINESS ADMINISTRATION

#### OMB 1 TITLE OF THE COURSE

OMB 1.1 The course shall be called Master of Business Administration Course which is abbreviated as MBA

#### OMB 2 DURATION OF THE COURSE

OMB 2.1 The MBA Course shall be of two years duration extended over four semesters.

OMB 2.2 The candidate shall be allowed a maximum of four years (8 semesters) of duration to be eligible for the award of MBA degree, failing which he/she shall have to register once again as a fresh candidate.

#### OMB 3 ELIGIBILITY FOR ADMISSION

OMB 3.1 Admission is open, to the Master of Business Administration Course, to all the candidates who possess a Bachelor's Degree of minimum three years duration recognized by this University.

**OR**

Any other examination recognized by this University as equivalent thereto.

OMB 3.2 The candidates shall have passed the prescribed qualifying examinations with not less than 50% of the marks in the aggregate of all the years of the degree examinations. However, in the case of candidate belonging to SC/ST and any other groups classified by the Government of Karnataka for such purpose from time to time the aggregate percentage of marks in the qualifying examinations shall not be less than 45%.

OMB 3.3 The Government seats and Management seats in colleges shall be filled as per the Government Order issued from time to time in this regard.

OMB 3.4 All graduates other than the graduates of VTU shall have to obtain Eligibility Certificate from the VTU to seek MBA admissions in any of the colleges affiliated to VTU.

OMB 3.5 The Calendar of events in respect of the course shall be fixed by the University from time to time.

#### OMB 4 ATTENDANCE REQUIREMENT

OMB 4.1 Each semester of the course shall be treated as a separate unit for calculation of the attendance.



- OMB 4.2** A candidate shall be considered to have satisfied the attendance requirement if he/she has attended not less than 85% of the classes in each subject of the respective semesters (Theory, Seminars, Practical training, etc.) actually conducted up to the end of the semester.
- OMB 4.3** A candidate who does not satisfy the attendance requirement, mentioned as above, shall not be eligible to appear for the Examination of that semester and shall be required to repeat that semester along with regular students later.
- OMB 4.4** If a candidate, for any reason, discontinues the course after the first/third semester he/she may be permitted to register for the second/fourth semester, after one year with the immediate subsequent batch, subject to the condition that he /she shall complete the class work and seminar including the project within maximum stipulated period of four years from the date of commencement of the course.
- OMB 4.5** The Principals of the concerned Colleges shall display regularly, the list of such candidates who fall short of attendance, on the Notice Boards.
- OMB 4.6** The list of the candidates falling short of attendance shall be sent to the University at least one week prior to the commencement of examination.
- OMB 5 INTERNAL ASSESSMENT**
- OMB 5.1** Each candidate shall obtain not less than 50% of the marks prescribed for the Internal Assessment of each subject, including seminars.
- OMB 5.2** Internal Assessment Marks shall be based on assignments / tests / oral examinations and seminar conducted in respective subjects.
- OMB 5.3** The candidates obtaining less than 50% of the Internal Assessment marks in any subject shall not be eligible to appear for the examination in that subject. However, the Head of the Department may arrange for the improvement of Internal Assessment marks in the subject/subjects in subsequent semesters and the candidate be provided an opportunity for taking the examination at the end of the immediate subsequent semester to fulfill the provisions of OMB 5.1.
- OMB 5.4** The students shall write the Internal Assessment Test in Blue Books and this shall be maintained by the Principal for at least one month after the announcement of result for the verification by the University Officials.
- OMB 5.5** The Internal Assessment marks sheet shall bear the signature of the concerned Teacher, Head of the Department and the Principal.
- OMB 5.6** The Internal Assessment marks list shall be displayed on the Notice Board and corrections, if any, shall be incorporated before sending to the University.

- OMB 5.7** No corrections of the Internal Assessment marks shall be entertained after the submission of marks list to the University.
- OMB 6 PAPER SETTING AND EVALUATION OF THEORY ANSWER PAPERS**
- OMB 6.1** The Question papers in theory subjects shall be set by the Examiners appointed for the purpose by the University.
- OMB 6.2** There shall be double valuation for theory papers in the University Examinations. The Answer papers shall be valued by two examiners appointed by the University.
- OMB 6.3** If the difference between the marks awarded by two examiners is more than 15, the script shall be evaluated by a third examiner. The average of the marks of nearest two valuations shall be considered as marks secured by the candidate. However, if one of the three marks falls exactly midway between the other two, then the higher two marks shall be taken for averaging.
- OMB 7 PROJECT WORK**
- OMB 7.1** All the candidates shall undertake a PROJECT of **ten weeks** duration at the end of the **third semester** and before commencement of the **fourth semester**. The PROJECT should have industry orientation and the work should be certified by the concerned organization where the student has undertaken the project.
- OMB 7.2** The PROJECT report shall be submitted by the students as per the guidelines prescribed by the University from time to time.
- OMB 7.3** For the PROJECT, the Internal Guide shall carry out the internal assessment out of 50 marks.
- OMB 7.4** A panel of Examiners consisting of an external and an internal examiner shall separately value the PROJECT report for 50 marks. A Viva voce examination for 50 marks shall be jointly conducted by a panel of examiners consisting of an external and internal examiner. This examination has to be conducted in batches of 5 students. The PROJECT marks will be included in the 4<sup>th</sup> semester scheme.
- OMB 7.5** A candidate shall secure a minimum of 50% of marks in aggregate, in the internal assessment, evaluation of PROJECT report and viva voce examination. In the event of his failing to secure the 50% marks he shall have to re-do the PROJECT.
- OMB 8 ELIGIBILITY FOR PASSING**
- OMB 8.1** There shall be University examination at the end of each semester



**OMB 8.2** The candidate shall obtain a minimum of 40% of marks in the University Examination and a minimum of 50% of marks in the aggregate including the Internal Assessment marks for passing in theory subject. The passing marks in the inplant training and project are given under OMB 7.5 and 8.4.

**OMB 8.3** There shall be no restriction for promotion from first semester to second semester and from third semester and fourth semester provided he/she has fulfilled the attendance requirement as per OMB 4.2

**OMB 8.4** For promotion from second semester to third semester the candidate should not have failed in more than four heads of passing from the first and second semester put together.

#### **OMB 9 AWARD OF CLASS & RANK**

**OMB 9.1** The candidates, who have passed in all the subjects of first to fourth semester and the project, shall be declared to have passed the course.

**OMB 9.2** The class shall be awarded at each semester on the first attempt aggregate marks of the semester.

**OMB 9.3** A candidate who secures 70% and above marks in aggregate in first attempt shall be declared to have passed in first class with distinction.

**OMB 9.4** A candidate who secures 60% or more marks but less than 70% in aggregate in first attempt shall be declared to have passed in first class.

**OMB 9.5** A candidate who secures 50% or more marks but less than 60% in aggregate in first attempt shall be declared to have passed in second class.

**OMB 9.6** The class shall be awarded at the Degree level based on the first attempt aggregate of all four semesters taken together.

**OMB 9.7** The number of ranks declared at degree level shall be 10 or 1% of students appeared for examination whichever is less. The ranks shall be declared on the basis of the aggregate marks of all the four semesters taken together, provided the candidate has passed in all these four semesters in first attempt only.

#### **OMB 10 SPECIALISATION OF STREAMS**

**OMB 10.1** A student can opt for any one of the specialisation streams.

**OMB 10.2** Every student is required to take four papers in the specialization stream in the third semester and four in the forth semester.

#### **OMB 11 REJECTION OF RESULTS**

**OMB 11.1** If a candidate so desires there shall be provision for rejection of his/her latest semester results of University examination only. The rejection of performance will be with respect to all subjects of that particular semester examination. However, in 4<sup>th</sup> semester the rejection will exclude Project Work. Rejection is permitted only once during the entire course. Earlier sessional marks shall be retained.

If the rejection of the University examination results of the semester happens to be of an odd semester, the candidate can take admission to the immediate next even semester. However, if the rejection of the University result is of even semester, the candidate cannot take admission to the next odd semester.

**OMB 11.2** Application for rejection shall be submitted to the Registrar (Eval) of the University, through the Principal of the college, within thirty days from the date of announcement of results.

**OMB 11.3** A candidate, who opts for rejection is eligible for the award of class and distinction, but is not eligible for the award of ranks.

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