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Regulations Governing

THE MASTER OF BUSINESS ADMINISTRATION

OMB 1 TITLE OF THE COURSE

OMB 1.1 The course shall be called as Master of Business Administration course which is abbreviated to MBA.

OMB 2 DURATION OF THE COURSE

OMB 2.1 The MBA course shall be of two years' duration, extended over four semesters.

OMB 2.2 The candidates shall be allowed a maximum of four years (8 semesters) of duration to be eligible for the award of MBA degree, failing which he / she shall have to register once again as a fresh candidate.

OMB 3 ELIGIBILITY FOR ADMISSION

OMB 3.1 Admission is open, to the Master of Business Administration Course, to all the candidates who possess a Bachelor's Degree of minimum three years' duration recognized by this university or who have passed any other examination recognized by this university as equivalent thereto.

OMB 3.2 The candidates shall have passed the prescribed qualifying examinations with not less than 50% of the marks in aggregate of all the years / semesters of the degree examinations. However, in the case of candidate belonging to SC/ST and any other groups classified by the Government of Karnataka for such purpose from time to time, the aggregate percentage of marks in the qualifying examinations shall be not less than 45%.

OMB 3.3 Government seats and Management seats in colleges shall be filled as per the Government Order issued from time to time in this regard.

OMB 3.4 All graduates other than the graduates of VTU shall have to obtain Eligibility Certificate from the VTU to seek MBA admissions in any of the colleges affiliated to VTU.

OMB 3.5 The Calendar of events in respect of the course shall be fixed by the University from time to time.

OMB 4 ATTENDANCE REQUIREMENT

- OMB 4.1** Each semester of the course shall be treated as a separate unit for calculation of the attendance.
- OMB 4.2** A candidate shall be considered to have satisfied the attendance requirement if he / she has attended not less than 85% of the classes in each subject of the respective semesters (Theory, Seminars, Practical Training, etc) actually conducted up to the end of the semester.
- OMB 4.3** A candidate, who does not satisfy the attendance requirement, mentioned as above, shall not be eligible to appear for the Examination of the semester and shall be required to repeat that semester along with regular students during the subsequent year.
- OMB 4.4** If a candidate, for any reason, discontinues the course after the first / third semester he / she may be permitted to register for the second / fourth semester, after one year with the immediate subsequent batch, subject to the condition that he / she shall complete the class work and seminar including the project / internship within maximum stipulated period of four years from the date of commencement of the course.
- OMB 4.5** The Principals of the concerned Colleges shall display regularly, the list of such candidates who fall short of attendance, on the notice boards.
- OMB 4.6** The list of the candidates falling short of attendance shall be sent to the University at least one week prior to the commencement of examination.
- OMB 5 INTERNAL ASSESSMENT**
- OMB 5.1** Each candidate shall obtain not less than 50% of the marks prescribed for the Internal Assessment of each subject, including seminars.
- OMB 5.2** Internal Assessment Marks shall be based on assignments / tests / oral examinations / Practical Components and seminar conducted in respective subjects.
- OMB 5.3** Candidates obtaining less than 50% of the Internal Assessment marks in any subject shall not be eligible to appear for the

examination in that subject. However, the Head of the Department may arrange for the improvement of Internal Assessment marks in the subject / subjects in subsequent semesters and the candidate be provided an opportunity for taking the examination at the end of the immediate subsequent semester to fulfill the provisions of OMB 5.1.

- OMB 5.4** The student shall write the Internal Assessment Test in Blue Books which shall be maintained by the Principal for at least one month after the announcement of result for verification by the University Officials.
- OMB 5.5** Every sheet of Internal Assessment marks list shall bear the signatures of the concerned Teacher, Head of the Department and the Principal of the Institution.
- OMB 5.6** The Internal Assessment marks list shall be displayed on the Notice Board and corrections, if any, shall be incorporated before sending to the University.
- OMB 5.7** No corrections of the Internal Assessment marks shall be entertained after the submission of marks list to the University.
- OMB 6 PAPER SETTING AND EVALUATION OF THEORY ANSWER PAPER**
- OMB 6.1** Question papers in theory subjects shall be set by the Examiners appointed for that purpose by the University.
- OMB 6.2** There shall be double valuation of theory papers in the University Examinations. The Answer Papers shall be valued by two examiners appointed by the University.
- OMB 6.3** If the difference between the marks awarded by the two Examiners is not more than 15 per cent of the maximum marks, the marks awarded to the candidate shall be the average of two evaluations.

If the difference between the marks awarded by two examiners is more than 15, the script shall be evaluated by a third examiner. The average of marks of nearest two valuations shall be considered as marks secured by the candidate. However, if one of the three marks falls exactly midway between the other two, then the highest two marks shall be taken for averaging.

OMB 7 INTERNSHIP (PROJECT WORK)

- OMB 7.1** All the candidates shall undertake an Internship (Project Work) of twelve weeks' duration during the fourth semester. The Internship should have industry orientation and the work should be certified by the concerned organization where the student has undertaken the Internship.
- OMB 7.2** The Internship report shall be submitted by the students as per the guidelines prescribed by the university from time to time.
- OMB 7.3** For the Project work (Internship), the Internal Guide shall carry out the internal assessment for 100 marks.
- OMB 7.4** An external examiner shall separately value the Internship report for 100 marks. A Viva voce examination for 100 marks shall be jointly conducted by a panel of examiners consisting of an external and internal examiner. This examination has to be conducted in batches of 5 students. The Internship marks will be included in the 4th semester scheme.
- OMB 7.5** A candidate shall secure a minimum of 50% of marks in aggregate (in the internal assessment, evaluation of Internship report and viva voce examination). In the event of his failing to secure the 50% marks, he shall have to re-do the Internship.
- ## **OMB 8 ELIGIBILITY FOR PASSING**
- OMB 8.1** There shall be a university examination at the end of each semester.
- OMB 8.2** A candidate shall obtain a minimum of 40% of marks in the University Examination and a minimum of 50% of marks in the aggregate including the Internal Assessment marks for passing in a theory subject. The passing marks in the internship shall be as provided under OMB 7.5 and 8.4.
- OMB 8.3** There shall be no restriction for promotion of a candidate from the first semester to the second semester and from the third semester to the fourth semester provided he/she has fulfilled the attendance requirement as per OMB 4.2.
- OMB 8.4** A candidate who has not failed in more than four heads of passing from the first and second semester put together shall be eligible for promotion from the second semester to the third semester.

OMB 9 AWARD OF CLASS & RANK

- OMB 9.1** The candidates, who have passed in all the subjects of all four semesters and in the internship, shall be declared to have passed the course.
- OMB 9.2** Classes shall be awarded to the candidates who have passed in all subjects at each semester on the aggregate marks obtained by them in the first attempt at the respective semester.
- OMB 9.3** A candidate who secures 70% and above marks in aggregate in first attempt shall be declared to have passed in first class with distinction.
- OMB 9.4** A candidate who secures 60% or more marks but less than 70% in aggregate in first attempt shall be declared to have passed in first class.
- OMB 9.5** A candidate who secures 50% or more marks but less than 60% in aggregate in first attempt shall be declared to have passed in second class.
- OMB 9.6** Classes shall be awarded at the degree level to the candidates who have completed the Course based on the first attempt aggregate of all four semesters taken together.
- OMB 9.7** The number of ranks declared at degree level shall be 10 or 1% of students appeared for examination whichever is less. The ranks shall be declared on the basis of the aggregate marks of all the four semesters taken together, provided the candidates has passed in all these four semesters in first attempt only.

OMB 10 SPECIALISATION OF STREAMS

- OMB 10.1** A student may opt for any one of the specialization streams.
- OMB 10.2** Every student shall be required to take four papers in the specialization stream in the third semester and four in the fourth semester.

OMB 11 REJECTION OF RESULTS

- OMB 11.1** A candidate may at his / her desire reject his / her latest semester results of University Examination with respect to all subjects of that particular semester examination. Rejection of result of

individual subjects shall not be permitted. Rejection shall be permitted only once during the entire course. Provided that earlier sessional marks of the rejected semester shall be retained. Provided further that in 4th semester the rejection shall not include Internship Work.

If the rejection of the University examination results of the semester happens to be of an odd semester, the candidate can take admission to the immediate next even semester. However, if the rejection of the University result is of even semester, the candidate cannot take admission to the next odd semester.

OMB 11.2 Application for rejection shall be submitted to the Registrar (Evaluation) of the University, through the Principal of the college, within thirty days from the date of announcement of results.

OMB 11.3 A candidate, who opts for rejection is eligible for the award of class and distinction, but is not eligible for the award of ranks.

Note : Guidelines on Practical components :

The objective of Practical components is to make the students understand how theory is applied in business. This should help the students to develop their skills required to become industry ready. Practical component mentioned under each subject are only indicative. Faculty may adopt any other relevant practical tasks / activities focusing on practical application of the theory.

Important : Questions should not be set from practical components area in the University theory examination of the concerned subject.
